

February 16, 2011

Mr. Louis Moore, CPPO
Director, Purchasing and Materials Management
City of St. Petersburg
One 4th Street North, 5th Floor
St. Petersburg, Florida 33701

Re: *Response to Request for Clarification*

Dear Mr. Moore:

Thank you for allowing American Traffic Solutions™ (ATS) to respond to your additional Request for Clarification. Please feel free to contact me at (913) 575-2912 or via email at greg.parks@atsol.com at any time.

Sincerely,

American Traffic Solutions, Inc.



Greg Parks
Senior Vice President
Business Development






Traffic Infraction Detector Program

Response to Request for Clarification

February 16, 2011



 American Traffic Solutions
7681 East Gray Road
Scottsdale, Arizona 85260

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 www.atsol.com
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RESPONSE TO REQUEST FOR CLARIFICATION

1. Page 23 of the Response to Request for Clarification - Phone Payments: Violators have the option of paying fines over the phone. Each notice will have our customer service number listed on it, which violators call and provide their credit card information. An ATS customer service representative enters the credit card information utilizing www.ViolationInfor.com. A convenience fee is applied to the payer for phone payments. How much is the "convenience" fee for phone payments?

The convenience fee, which is charged to the violator, is \$4.00.

2. Page 23 of the Response to Request for Clarification - Walk-In Payments: ATS will accept walk-in payments, along with lockbox, online and phone payments. In order to increase collection capabilities and payment rates, A TS is currently looking into contracting with a Tampa-based company that has 24/7 walk-in payment centers throughout Florida, including multiple locations in St. Petersburg. This would add another convenient payment option for violators, at no additional cost to the city. How long will it take ATS to set-up locations for walk-in payments? Can city sites, such as the Police and Billings and Collection departments be set up as walk-in payment sites?

ATS anticipates that our Florida walk-in payment sites will be set up and operational within three to four months. In addition to these sites, violators may also pay their fines at City sites, such as the Police Department and the Billings and Collection Departments. ATS' Learning and Development staff will train the personnel who will accept walk-in payments on how to enter those payments into the Axis™ VPS system. Below is a description of this course, along with our Finance Training Course.

Payment Processing Course and Workshop

The Payment Processing Course and Workshop is designed specifically for those City employees who will be taking and entering road safety program payments. The session, facilitated by a Learning and Development Consultant, shows participants how to do all aspects of payment processing in the Axis™ VPS and Billing/Payment and Accounting (BPA) systems. Ideally, the City has retained records of road safety program payments received that can be used for hands-on processing experience. This course is only required for clients that have opted to process payments in house.

Training will usually be conducted one to two weeks after the program has gone live and is typically facilitated as an online training session running approximately one hour. Attendance is limited to City employees acting as cashiers. Participants should have already completed the Road Safety Camera Program Overview and Axis™ Basics. If the participants are also responsible for Accounting or Finance responsibilities in the City, this course may be combined with the Finance Course.

Finance Training Course

The Finance Training Course is designed specifically for Finance/Accounting personnel who handle tasks above and beyond payment processing, including daily, weekly or monthly reconciling, and processing returned payments or refund requests. The session, facilitated by a Learning and Development Consultant, covers the process for approving and documenting refunds, processing returned payments (if processing payments in house) and using Axis™ Reports to reconcile funds. A demonstration of the US Bank SinglePoint system is also included, if applicable.

Training is typically one to two hours in length. Attendance is limited to Finance/Accounting personnel but can be combined with the Payment Processing Course to create one course encompassing all financial aspects of the program. Participants should have previously completed the Road Safety Camera Program Overview and Axis™ Basics Course.